



Formerly P.C. Simonton & Associates, Inc.

Pre-Bid Meeting Minutes
SNF Floquip Drainage Project
For Gary Ryals

Location: M.E. Sack Engineering

Date: August 5, 2020

Time: 11:00 a.m.

A handwritten signature in blue ink, appearing to be 'MS', is written over the time information.

The Pre-Bid meeting was opened by Marcus Sack of M.E. Sack Engineering accompanied by Mr. Ryals of SNF. A sign in sheet for those in attendance is attached.

Notes:

- Mr. Gary Ryals informed everyone that it is a requirement to complete a safety training 24hrs prior to going onto construction site. Training will be online.
- Mr. Ryals also informed all attendees that the selected Bidder will be required to go through a clearing house with Avetta.
- All attendees were informed that there must be a designated safety steward. If less than 25 employees on site, one designated safety steward is required to be available to be contacted whether on site or via phone. If more than 25 employees on site, SNF requires a safety steward on site at all times.
- All attendees were informed that there will be an addendum issued for construction site fencing.
- Mr. Ryals stated that bonds will be omitted from the bid and construction requirements.
- Mr. Sack informed everyone that the Floquip project is a precursor for a future project known as the AD6 Project.
- Mr. Sack explained point of entry for construction which will be on the South side along with contractor parking and staging area.
- All attendees were informed that pipes will be laid down under rail and coordinated with SNF. SNF will work with rail crew to remove rail/rock for pipe installation and then immediately reinstalled. No stopping/breaks in middle of installation.
- Utility contractor must provide select fill and compaction along with test results. Test results must be done in the field as lifts are occurring under the rail.
- Mr. Sack informed attendees that SNF would like 2 areas to be slide gate system ready.

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- Requested that ST-2 have an aluminum or stainless grate top for easy access along with being slide gate ready.
- Mr. Sack requested that the outlet control structure to the small pond to be slide gate ready as well.
- Contractor to regrade ditch as needed in rail area. Exact work is forthcoming.
- All attendees were informed that selected Bidder must ensure no interruption to water service occurs.
- All attendees were informed that a third addendum will be created.
- All attendees were informed that Bid Date will be pushed back one week to August 18, 2020 at 11:00 a.m. and all questions will be accepted until August 13, 2020 at 11:00 a.m.
- Mr. Sack stated a CAD file will be provided.

Questions:

1.) Is dirt suitable for backfill?

Answer: Bid was previously amended with an added option for select fill to be brought in.

2.) Excavation process/Dewater?

Answer: Dewatering, if needed, will be accomplished by the contractor.

3.) Avetta system have fees associated?

Answer: Yes, but unsure of amount at this time. Contractors shall determine fees prior to bid.

4.) Select fill compaction just for pipe fitting?

Answer: Upon beginning construction, if we find that the insitu material is unsuitable we will provide further instructions.

5.) Place for material/trash?

Answer: Excess material will have to be hauled off, as SNF does not have a designated repository.

6.) Is the project permitted and shovel ready?

Answer: No, but it will be. Everything has been submitted.

7.) Is flagging and insurance for railroad activity required?

Answer: SNF has responded that flagging and insurance is not required.

CAD File: A CAD file is available upon request

The sign in sheet will be posted on our website and can be found at www.mesack.com